

**Anchorage Police Citizens' Academy Alumni Association
Meeting Minutes
June 15, 2006**

Members present:

Scott Sell	Misty Lisenby
Cristin Roehl	John Finn
Carol McNeil	John Rockwell
Jim Kaletka	Bo Brownfield
Lt. Paul Honeman	Judith Stefcheck
Sussie Adlawan	Sandra Schaeffer
Danny Pagal	Brian Dean

Call to Order/Roll Call: at 5:35 PM by President Scott Sell

Reading & Approval of Minutes: Scott emailed both April and May minutes out after 4 pm. We will review all three months at the next meeting.

Treasurer's Report: Cristin Roehl reported \$1,201.16 in checking account, and \$300.38 in savings account.

Old Business:

Youth Citizens' Academy (YCA) Update: Lt. Honeman gave the update of the last meeting held June 12th. Funding had been discussed. A grant has been applied for that would cover the cost of the academy. If the grant fails to come through, the fall 2006 academy would be postponed until 2007, while aggressive fundraising took place. Application procedures for the YCA will include background checks, references, and application fee. The tentative date for the six week academy is the beginning of October and culminating with graduation and community service projects before Thanksgiving. Some members had reservations about giving firearms safety included in the course. Lt. Honeman assured them that they won't be shooting, but the teens will get invited to the following year's Youth Shoot Day. Discussion of the relationship of the adult APCAAA to the youth academy was discussed. A clarification of the term "parent organization" ensued and was opened for discussion from the membership. Scott said it is not in our bylaws to be a parent organization. What is a parent organization: One organization with structure over the other according to Bo. Do the bylaws need to be amended, if so we would need about 40 members (quorum) to change them. Since the APCAAA and the YCA both fall beneath the umbrella (jurisdiction) of APD, then the parent organization is actually APD. The YCA can then use the tax-exempt status of the APCAAA for fund raising. Lt. Honeman made a motion that the YCA be endorsed by the APCAAA as read, and the motion was seconded. The results of the vote were 11 of 13 were in favor of accepting the YCA proposal as read, with two abstentions.

Grant 2006-07 fiscal years: Proposal for \$25,000 to support several adult academies and a youth academy as well as a laptop and projector was applied for in a grant. Grant committee will meet. The outlook for getting the grant looks good. We should receive an answer within 30 days, and money would be received by the end of August. APD gets the money and will disperse it. This money will not cover the cost of shirts, cups, or food, but will pay for the academy speakers, etc.

Volunteers: Lt. Honeman thanked us for our volunteer efforts. Public service announcements (PSA) for trailhead break-ins is currently being broadcast on local stations. There were three PSA skits: parking lots, trailheads, and neighborhoods. Seven of our alumni volunteered to do the trailhead PSA. The DUI opportunity is cancelled due to a miscommunication concerning lists. Volunteers for McGruff are still needed for Friday night and Saturday morning; McGruff requires two people, a handler and McGruff.

Calendar Committee: A local printer (Pyramid Printing) has been found to print our calendars. They will be printed in full color on heavy card stock with glossy photos. We anticipate printing 7,500 calendars at a cost of \$1.26/ each (\$9,450 total cost), and selling them for \$10/each. Since there is no competition, the committee believes the calendars will sell quickly. We hope to sell 5,000 of the calendars, and the others would be given to sponsors to give to their employees. We need alumni to solicit potential advertisers, and need 36 advertisers. We propose a \$500 flat-rate fee if they are one of the first eleven advertisers. Sponsors can choose their month, except May (Nat'l Police memorial month). Our graphic design artist (Brooks Pleninger) has agreed to volunteer for this calendar on the basis that if he does a good job, next year and subsequent years he will be paid. Advertising deadline is August 15th as it is due to the graphic designer on Aug 30th. Lt. Honeman made a motion and Jim Kaletka seconded it, that we accept the calendar proposal as read. A vote was taken by the membership and it was unanimously accepted.

Substation Update: Scott, Paul and Cristi traveled to substations. Eagle River substation has a paid position opening, and alumni volunteers do not wish to create animosity with the union so will not volunteer at that station. Downtown substation on 4th Ave. needs some supplies from APD (phone, handheld radio, computer). Need maps of downtown to distribute from this station. Someone can volunteer to speak with rental car agencies about getting free maps. Volunteers for this position must wear alumni shirt or patch.

Volunteer Record: Scott wants us to keep track of our hours and what we volunteered to do in the event the new chief calls for a record. Include the "no response" category if you showed-up and no one from APD was there.

Associate Membership for Evan Rockwell: Scott read the bylaws (spouses and those of appropriate age). In order to get into alumni you have to be 21 years. Bylaws can be changed. Scott asked John Rockwell to take on this project, but it would also take a 2/3 vote of the entire membership (not just those present) to change the bylaws.

2009 NCPAA Conference: The email vote was positive according to Scott. Lt. Honeman made a motion that we sponsor this event, and Jim Kaletka seconded it. It will require a budget of approximately \$45,000. The National Board will have to be paid up front. We have received support from the mayor and both police chiefs. The ACVB will also need to be approached. There will be seven more academies before the conference so that we have as many alumni as possible to assist with all the volunteer work (50 - 70 volunteers). The year prior to the conference, we will be required to have a booth at the National conference and a raffle. Desirable dates for the Anchorage conference to be the second or third week in May. We want to incorporate day trips around southcentral Alaska with course work to provide both learning and sightseeing. Suggestions were made to approach Alaska Airlines as a sponsor. Since May 15th begins the season rates at hotels, we could have the conference prior to that date for better rates for our travelers. Although we need to get started, John Rockwell suggested that we wait until our membership was better represented as only 13 members are present tonight. A motion was made that we host the 2009 conference. Vote was unanimous by all those present. A chairperson is needed. Sussie Adlawan volunteered to chair the committee. Bo Brownfield and Paul Honeman will work to assist her.

New Business:

Upcoming Role Play: Volunteers needed on June 27th for the traffic scenarios skits. Scott will send out the times and more information in an email.

VIPS Training: Bo discussed the training. A call screening volunteer is needed Monday through Friday for afternoon and evening shifts.

Pins: Scott had the national "Citizens' Academy .Net" pin. He distributed the pin to all who were not at last month's meeting.

New APCAAA Citizen Academy pin: is on sale for \$3/each from Scott.

Meeting Adjournment: The meeting was adjourned at 7:45 PM.

- Respectfully Submitted: Carol McNeil, APCAAA Secretary