

**Anchorage Police Citizens' Academy Alumni Association**  
**Meeting Minutes**  
**July 20, 2006**

**Members present:**

Misty Lisenby	Larry Imm	Connie Ernst
Cristin Roehl	John Finn	Terry Adlawan
Carol McNeil	Brian Dean	John Michalski
Jim Kaletka	Lisa Jackson	
Lt. Paul Honeman	Victor J. Marbury	
Sussie Adlawan	Sandra Schaeffer	

**Call to Order/Roll Call:** at 5:40 PM by Vice-President Jim Kaletka

**Reading & Approval of Minutes:** April, May, and June meeting minutes were approved with these changes  
May: typo in Paul Honeman's name in 2<sup>nd</sup> page.

**Treasurer's Report:** Cristin Roehl reported \$1,201.16 in checking account, and \$327.70 in savings account.

**Old Business:**

**Youth Citizens' Academy (YCA) Update:** Carol talked about firming up the six week academy, October 7<sup>th</sup> through November 11<sup>th</sup> at Wendler Middle School. Kris Spencer had already obtained Wendler for those dates as well as the evening of September 5<sup>th</sup> for a parent information night. Flyers detailing the parent information night were being created and expected to be in the high schools in time for registration, beginning August 7<sup>th</sup>. SRO's would have knowledge and be able to answer questions of those students interested.

**National Night Out:** Kris has four volunteers for evening of Aug 1<sup>st</sup> at Lions Park in Mt. View.

**More South Bend Ideas:** Biographies of speakers/presenters along with their divisions were noted in the pamphlet. Knowing about the people who present is an important detail that we should keep in mind when planning the National Conference scheduled to be held in Anchorage.

**Calendar Committee Update:** Sample calendars were shown by Cristin. Ads totalling \$1700 had been sold already thanks to Sandra (TrendSetters, SawHorse Ink, Pro Auto). More salespeople are needed to obtain more ads. Discussion about getting liquor advertisers was okayed. Committee discussed that those who buy the \$750 ad get first pick next year. We have to sell at least 19 more ads to pay for the calendar. All ads must be sold by July 31<sup>st</sup>. Cristin says we should first sell to local businesses before approaching the national distributors.

**National Convention Committee:** There is a need to establish seven committees (budget, transportation, registration, logo, souvenir, hospitality, sponsors/vendors). ACVB (Jeanine) will be our best friend in our endeavor; she has contacts with ARR to get rail cars for presentation/tours. A tentative conference schedule was passed around. ACVB will also help us setup a booth at the prior year's national convention. John and Paul discussed Marti's idea of having the theme as "Passport to Alaska" where each participant gets a passport that is stamped after each seminar/event. Paul mentioned Evan Rockwell's idea of designing a logo for the bag, pin and binder. Ideas to entice participants to attend after-hours events was discussed ("split the pot" and raffles).

## **New Business:**

**More Volunteers Needed:** We have 60 paid members but it is only a few (12-14) who are doing the majority of volunteering. Discussion ensued of putting the question, “would you be willing to volunteer 2-4 hours per month,” on the application for the upcoming academies. It was suggested that the new Chief speak at our September meeting to increase membership at the meeting. It was stated that miscommunications in email have discouraged some members from participating. Jim Kaletka said we need to create a new method of committee communication, and that a division of tasks is needed. In the past, Scott has been the intermediary for committees. Cristin will email a list of updated member email addresses. It was also suggested that the time of our monthly meetings be changed to a later time to make it easier for members to attend.

**Future Academy Funding:** The last two citizen academies were funded by grants. We have enough money for seven more academies from the grant that was awarded. Funding pressure is off the citizens’ academy until late 2007. Calendar money will be helpful too. Discussion of a need for a budget committee to decide what to do with all the money we will be bringing in, especially from the calendar sales. In 2001, the first academy was little known, even from inside APD, but as the academies have progressed and had more media exposure, the word is out to the public. APD and its new chief fully support our volunteer efforts. Lt. Honeman put the new chief (Rob Heun) on the speaker phone and he told us how much he and the department appreciated our efforts.

**VIPS Training Video:** John did not have the video so we couldn’t watch it.

**Meeting Adjournment:** The meeting was adjourned at 7:07 PM.

**- Respectfully Submitted: Carol McNeil, APCAAA Secretary**