



Bylaws of the
Anchorage Police Citizen Academy
Alumni Association
(APCAAA)

ARTICLE I

OFFICE

Principal Office

Section 1.01 The Association will meet at the BP Energy Building at 900 East Benson Boulevard (Behind the BP Building) Anchorage, Alaska 99519

Purpose

Section 1.02 The purpose or purposes for which the Association was formed is to bring together graduates of the Anchorage Citizen Police Academy to enhance the relations between the community and the police department. This organization shall not directly or indirectly participate or intervene, in anyway, including publication or distribution of statements, in any political campaign on behalf of or in opposition to any candidate for public office. **Our Mission statement is “The Anchorage Police Citizen Academy Alumni Association is a voluntary organization of interested Academy graduates who join to promote and improve community relation, provide continuing education, increase community involvement, and assist and support the Anchorage Police Department and other law enforcement agencies.”**

ACTICLE II

MEMBERS

Classes of Member

Section 2.01 The association shall have four (4) classes of members. All members shall receive stated benefits and notices. The designation of such classes and qualifications of the members of such classes shall be as follows:

Regular Members: Regulars members shall be graduates of the Anchorage Police Citizen Academy who have paid their annual dues.

Associate Membership shall be available to all spouses and other family members (of appropriate age) of a Full (Regular) Member. These persons shall have all privileges except eligibility to hold office or vote. Upon graduating from the Academy this person(s) may be granted Full (Regular) Membership status, and dues status increased to that of a Full (Regular) Member.

Honorary Membership shall be open to any person nominated by the Board of Directors/ Incorporators and approved by a majority vote of the membership constituting a quorum at any regular or special meeting of the membership. This membership shall not have any voting privileges.

Business Membership shall be available to any registered business in the city that has at least one member of its staff as a graduate of the Anchorage Citizen Police Academy and regularly supports its activities. This membership shall not have any voting privileges

Eligibility

Section 2.02 Regular members shall be graduates of the Anchorage Police Citizen Academy in good standing and shall be either employed in Anchorage or reside in the Anchorage area or both.

Voting Rights

Section 2.03 Each regular member shall be entitled to one (1) vote on each matter submitted to a vote of members.

Termination of Membership

Section 2.04 The Executive Board by affirmative vote of two-thirds of all the members present, may suspend or expel a member for a cause after an appropriate hearing and may, by a majority vote of those present at any regularly constituted meeting, terminate the membership of any member who shall be in default in the payment of dues for the period fixed in these bylaws.

Resignation

Section 2.05 Any member may resign by filing a written resignation with the Secretary.

Reinstatement

Section 2.06 Upon written request signed by a former member and filed with the Secretary, the Executive Board may reinstate such former member to membership.

Transfer of Membership

Section 2.07

ARTICLE III

MEETING OF MEMBERS

Election of Officers/Directors

Section 3.01 The Officers and Directors are to be elected annually at a meeting determined by the Executive Board.

Regular Meetings

Section 3.02 Regular meetings shall be held each month with the date, time and place set by the President.

Special Meetings

Section 3.03 Special meetings of the membership may be called by the President or acting President. Members shall be notified no less than twenty-four (24) hours in advance of a special meeting.

Place of Meetings

Section 3.04 Regular and special meetings shall be held at a place designated by the President.

Quorum

Section 3.05 The presence of not less than twenty-five (25) percent of the active membership in good standing shall constitute a quorum and it shall be necessary to conduct the business of the Association when requiring a vote.

Disputes

Section 3.06 The Association shall be governed by common accord. All disputes shall be handled in accordance with Robert's Rules of Order.

ARTICLE IV

EXECUTIVE BOARD

Purpose

Section 4.01 The Executive Board shall manage the affairs of the Association.

Officers

Section 4.02 The executive Board shall consist of the elected Officers and Directors of the Association. Officers and Directors shall serve a term of one (1) year or until a successor has been elected and qualified.

Quorum

Section 4.03 A quorum shall consist of five (5) or more Officers or Directors.

Past President

Section 4.04 The immediate Past President shall be invited to be a Director of the Association.

ARTICLE V

OFFICERS

Officers

Section 5.01 The Officers of the Association shall be a President, 1st and 2nd Vice Presidents, a Secretary, a Treasurer, and an immediate Past President.

Vacancies

Section 5.02 A vacancy in any office because of death, resignation, disqualification or otherwise may be filled by the Executive Board for the unexpired portion of the term.

President

Section 5.03 The President shall be the principal executive officer of the Association and shall in general supervise and control all of the business and affairs of the Association. He/she may sign, with the Treasurer or Vice President, necessary documents. In general, he/she shall perform all duties incident to the office of the President and such other duties as may be prescribed by the Executive Board from time to time.

1st Vice President

Section 5.04 In the absence of the President or in the event of his/her inability or refusal to act, the 1st Vice President shall perform the duties of the President, and when so acting, shall have all the powers of and be subject to all the restrictions upon the President. The 1st Vice President shall perform such other duties as from time to time may be assigned to him/her by the President or by the Executive Board.

Treasurer

Section 5.05 He/she shall have charge and custody of and be responsible for all funds and securities of the Association; receive and give receipts for moneys due and payable to the Association from any source whatsoever, and deposit all moneys in the name of the Association in such banks, trusts companies or other depositories as shall be selected in accordance with the provisions of these bylaws; and in general perform all duties incident to the office of the Treasurer and such other duties as from time to time may be assigned him/her by the President or by the Executive Board.

Secretary

Section 5.06 The Secretary shall keep the minutes of the meetings of the members and of the Executive Board in one or more books provided for the purpose; give all notices in accordance with the provisions of these bylaws or as required by law; keep a register of the post office address of each member which shall be furnished to the Secretary by each member, and in general, perform all duties incident to the office of the Secretary and other duties as from time to time may be assigned to him/her by the President or by the Executive Board.

Directors

Section 5.07 Seven (7) Directors shall serve as voting members of the Executive Board. Six (6) shall be elected by the membership and one (1) will be the immediate Past President. The Director shall perform duties as may be assigned to him/her by the Executive Board.

Nominations

Section 5.08 Nominations for Association Officers shall be made by a Nominating Committee appointed by the President at least four weeks prior to the January meeting. The Nominating Committee shall present its report at the regular January meeting and shall present only the names of active individuals who have consented to serve if elected. Further nominations may be made from the floor at the time of the election by any active individual member. The election shall be held at the February general meeting. All elections shall be by secret ballot, unless a secret ballot is dispensed with by unanimous vote.

ARTICLE VI

COMMITTEES

Committees

Section 6.01 The President may designate and appoint one or more committees and members thereof. The committees can be dissolved by a majority vote of the Executive Board.

Term of Office

Section 6.02 Each member of a committee shall continue as such until his/her successor is appointed, unless the committee shall be sooner terminated, or unless such member shall cease to qualify as a member of the Association in good standing.

Chairperson

Section 6.03 One member of each committee shall be appointed Chairperson by the President.

Vacancies

Section 6.04 Vacancies in the membership of any committee may be filled by appointment of the President.

Quorum

Section 6.05 Unless otherwise provided in the appointment of a committee, a majority of the whole committee shall constitute a quorum and the act of a majority of the members present at a meeting at which a quorum is present shall be the act of the committee.

Rules

Section 6.06 Each committee may adopt rules for its own government not inconsistent with these bylaws.

ARTICLE VII

CHECKS, DEPOSITS AND FUNDS

Checks and Drafts

Section 7.01 All checks, drafts, and orders for payment of money, notes or other evidences of indebtedness issued in the names of the Association shall be signed by the Treasurer and the President. In the absence of the Treasurer or President, the 1st and 2nd Vice Presidents have authority to sign.

Deposits

Section 7.02 All funds of the Association shall be deposited promptly from time to time to the credit of the Association in such banks, trust companies or other depositories as the Executive Board may select.

Gifts

Section 7.03 The Executive Board may accept on behalf of the Association any contribution or gift with consent of the voting members of the Board.

ARTICLE VIII

BOOKS AND RECORDS

Section 8.01 The Association shall keep correct and complete books and records of accounts and shall keep at the registered or principal office a record giving names and addresses of members entitled to vote. All books and records of the Association may be inspected by the regular members for any proper purpose at any reasonable time.

ARTICLE IX

ANNUAL YEAR

Section 9.01 The annual year of the Association shall begin on the first day of January and end on the last day of December in each year, according to the laws governing a non-profit organization. The initial term of Officers and Directors shall be through the last day of December.

ARTICLE X

DUES

Annual Dues

Section 10.01 The Executive Board may determine from time to time the amount of initiation fees, if any, and the annual dues payable to the Association by regular members.

Payment of Dues

Section 10.02 Dues shall be payable in advance of the first day of the calendar year. Dues of any new member shall be prorated as determined by the Board for the calendar year of the Association.

Default and Termination of Membership

Section 10.03 When any regular member of any class shall be in default in the payment of dues for a period of (2) months from the beginning of the calendar year or period for which such dues become payable, his/her membership may be considered for termination by the Executive Board.

ARTICLE XI

AMENDMENTS TO BYLAWS

Section 11.01 These bylaws may be altered, amended or repealed and new bylaws may be adopted by a majority of the regular members as presented by the Executive Board at any regular meeting. At least two (2) days notice shall be given to all regular members of an intention to alter, amend or repeal these bylaws.

ARTICLE XII

DISSOLUTION

Section 12.01 In the event this Association is dissolved without prior termination or disposition of funds, the remaining funds after payment of any indebtedness shall be given to a charitable organization.

**Adopted by the Charter members on the _____ day of
_____ 2005.**

Charter Members:

Scott O. Sell, President _____

Terry Adlawan, 1st Vice-President _____

George Gaguzis, 2nd Vice-President _____

Angela Moss, Secretary _____

Rick Whitbeck, Treasurer _____

Marti Greeson, Member at Large _____

Carol McNeil, Member at Large _____

Katherine LaForest, Member at Large _____

Jeannine Lyerly, Member at Large _____

Kevin C. Fouts, Member at Large _____

Tisha L. Smith, Member at Large _____